



DHHS Unlicensed AFL H & S Review Tool

[Name of LME/MCO to be Entered Here]

PROVIDER/FACILITY:	Date:	Reviewers:		
Review Item: All items are found in APSM 30-1 an	Met	Not Met	N/A	Comments:
Home Environment:				
Medical preparedness plan to be utilized in a medical emergency.				
Fire plan and disaster plans are available to staff				
Fire and disaster drills completed quarterly				
Fire and disaster drills are conducted under conditions that simulate real emergencies				
First aid supplies are available and accessible for use				
Evidence that meals/food/water is available and provided based on staff and/or consumer report and visual confirmation.				
Transportation - including accessibility of emergency information for a consumer. Vehicle has handicapped equipment to meet consumers needs				
Facility/grounds are safe, clean and free from offensive odors/insects/rodents.				
All hallways, doorways, entrances, ramps, steps and corridors shall be kept clear and unobstructed at all times.				
Consumer privacy is assured.				
Emergency information, first aid, CPR and Poison control protocol or numbers are posted or easily accessible.				
CO2 monitor is utilized in the home if appropriate.				
Medications are stored in a secure area (as applicable)				
Documentation is present of individual's ability to self-medicate (as applicable)				

PROVIDER/FACILITY:		Date:		Reviewers:	
Review Item: All items are found in APSM 30-1 an		Met	Not Met	N/A	Comments:
Personnel:					
Criminal background check for any person(s) in the home providing services. i.e.- (staff person assigned to work with consumer, back-up staff person, husband/wife of staff person assigned to work with consumer, that may provide caregiver services).					
Back-up staffing plan for caregiver illness/emergency					
Training:					
Training on consumer specific needs					
CPR/First Aid					
Documentation requirements					
Medication Administration and storage					
Crisis Services					
Incident reporting					
		0	0	0	
TOTAL MET		0	####		
TOTAL NOT MET		0	####		
TOTAL # ITEMS REVIEWED		0			

COMMENTS: