

What is Not an Incident

Note - A service note would be entered in the client record when the following events occur. For example, if the client fell or went to the E.R. a brief note entered onto the "Service Note" form should be included in the original client record maintained at the corporate office. Direct care staff or a QP can document the occurrence.

1. If a client has an injury **and if no first aid occurred** (as defined in OSHA in the "Appendix D: Interpretive Guidelines for First Aid") it is not an incident.
2. A visit to the ER (in and of itself) is not considered an incident. Treatment must occur to be considered an incident. An X-Ray, CAT scan, MRI, EKG, drawing of blood or any other diagnostic assessment **is not treatment**. Considered treatment: putting a sprained or broken limb in a cast, stitches, cleaning of a wound, shots, prescription meds given.

Example: Bob thinks he has broken his arm and goes to the E.R. An X-ray is performed and his arm is not broken. No incident report is necessary. Write a service note in the client record recording what happened.

Example: Bob went to the E.R. and an X-Ray showed his arm was broken and the Dr. applied a cast. The application of the cast is treatment. An incident report is required.
3. Medical illness is not an incident **unless** it results in injury or death or is believed to be caused by abuse, neglect, or a medication error.
4. If the client's PCP allows a client the opportunity to be out of a facility for a designated length of time without staff supervision, and the client returns within the specified time frame, it is not an incident.
5. Searches and seizures that are an approved part of a PCP are not an incident.
6. If two consenting, competent adults are engaged in a sexual behavior, in an appropriate setting, it is not an incident.
7. If an individual who has a diagnosed seizure has a seizure that is **characteristic of their "normal" seizure**, it is not considered an incident.
8. If a client is involved in an automobile accident **and is not injured or killed**, it is not an incident. Please note that if a client is injured and was not wearing a seatbelt, a charge of neglect could occur.
9. The planned use of a restrictive intervention that was implemented appropriately by trained staff within the designated time limits in which the client suffered no discomfort is not considered an incident.