

DBE CERTIFICATION APPLICATION SUPPORTING DOCUMENTS CHECKLIST

You need a copy of these documents for DBE application.

- #1. **Net Worth Statement** (It is in the application and we will help you fill it out if you need)
- #2. **Copies of Personal Tax returns for past 3 years.**
- #3. **Copies of 2 Forms of ID.** (example Drivers License, Birth certificate, Alien Card, SS Card)
- #4. **Work history resume** example (Typed or hand written)
- #5. **Copy of County Business License** (If you do not have one, go to your county office & get one, It normally cost \$30.)
- #6. **Business Loan Agreements, Like truck finance companies or Business Loans.**
- #7. **A written description of all real estate such as office buildings, storage buildings, rental properties, etc. (NOT PERSONAL HOME & PROPERTY)**
- #8. **A copy of your checking account Signature Card from your bank.**
(To show everyone who has the right to sign your checks.)
- #9. **Copy of Truck Registration & Titles if you have it. / DOT Number**
- #10. **Copy of Truck Insurance.**

If your company is Incorporated or LLC You will also need the following items

- #1 **Articles of Incorporation & Bylaws & all minutes & Copy of Stock Certificate**
- #2 **Copy of Corporation tax's for past 3 years**